

**NORTHERN CHEYENNE TRIBE  
TRIBAL TRANSPORTATION PROGRAM/TRANSPORTATION PLANNING  
\*JOB ANNOUNCEMENT\***

**POSITION:** Mobile Equipment Servicer (Oiler)/ MVO – Seasonal   **SALARY:** \$42.24  
1 position

**SUPERVISOR:** Forman

**OPENING:** April 29, 2024

**CLOSING:** May 9, 2024

**HOW TO APPLY:** Submit a completed application, RESUME, (3) current (within one year) letters of recommendations, one must be from a past/current employer, Tribal certification (if claiming Tribal preference), a DD214 (if claiming Veteran preference), College transcripts (if claiming college education), Valid CDL, and current Driving Record, and HAZMAT Certification to: Northern Cheyenne Tribe, attn: Human Resources Office, PO Box 128, Little Wolf Capitol Building, Lame Deer, MT. 59043

**Submit the required documents to the Human Resources Office located at the Little Wolf Capitol Building at the Security Desk, or mail to the Northern Cheyenne Human Resources Department at PO Box 128, Lame Deer, MT. 59043, or you can call (406) 477-4825 to email or fax.**

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

**MAJOR DUTIES**

The incumbent will be responsible for preventative maintenance of heavy construction trucks, trailers, crawler tractors, and earth moving equipment used on force-account road construction, will be responsible for preparing equipment service reports and referring needed major repairs to heavy duty equipment mechanics, will be checking oil or water levels in crankcases, power steering, reservoirs, automatic transmissions, batteries, radiators, and adding fluids to correct levels, will be involved in repairing tires, lubricating vehicles according to specifications, and replacing automotive and heavy equipment accessories, will be involved in establishing preventative maintenance schedules and servicing a wide variety of heavy mobile equipment such as frontend loaders, cranes, crawler tractors, road graders, earth movers, compactors, truck tractors and trailers, and end dump trucks. Equipment may also include stationery engines, air compressors, and asphalt paving drum dryers and lay down equipment. **Must be able and willing to perform truck driver, labor, and operator duties when requested by the foreman.**

**KNOWLEDGE REQUIRED BY POSITION:**

Must have ability to obtain Commercial Drivers License (CDL) with hazardous endorsement for operating lubrication truck. Knowledge of uses of various fuels, lubricants, hydraulic fluids, and coolant fluids is mandatory. Must have ability to communicate orally, work as a team member, and supervise the work required of the serviceman helper. Must have the ability to prepare equipment service reports, required daily. Incumbent performs preventative maintenance and minor repairs on heavy equipment and trucks. Must be able to remove and install wiper blades, light bulbs, and similar items; check air pressure in tires and inflate to correct pressure; charge batteries and add distilled water or battery acid as necessary; take daily meter readings of pumps and 'dip-stick' readings of gasoline storage tanks; and to check for presence of water in storage tanks. Must be able to drain and change lubricants in crank cases, differentials, and transmissions; lubricate vehicles and replace oil and air filters; check fluid levels in braking systems and power steering reservoirs; replace vehicle accessories; rotate, replace, and repair tubes and tubeless tires; and be skilled in the use of a battery cell tester, a battery hydrometer, and any and all necessary tools needed to perform minor repairs and preventative maintenance. Knowledge of how to check components such as air brakes, fan belts, tail pipes, hoses and similar items; also, cutting edges, air compressors, hydraulic valves and cylinders and to make replacement and adjustments when needed. Incumbent must be able to interpret equipment and automotive lubrication guides and preventative maintenance schedules to apply as appropriate.

### SUPERVISORY CONTROLS

Incumbent is under direct supervision of the construction foreman. Incumbent will follow written and oral instructions concerning preventative maintenance program given by construction foreman II and area equipment specialist. Following fire and safety rules and regulations is mandatory. Incumbent will closely supervise the work assigned to serviceman helper.

### PERSONAL CONTACTS

Contacts are with equipment operators, contract mechanics, foreman, and agency roads supervisor, serviceman helper, area equipment specialist and project engineer.

### PHYSICAL DEMANDS

The job requires walking, lifting, carrying, and working as a team member. The incumbent will be required to lift heavy objects from 15 to 50 pounds and do a considerable amount of climbing, frequent bending, reaching, and work in awkward positions. Incumbent may be required to work on top of heavy equipment at heights up to 18 feet above ground and underneath vehicles by use of creeper.

### WORK ENVIRONMENT

Work is performed inside or outside in all kinds of weather. There is frequent exposure to cuts and burns. Work is generally done outside under dirty, oily, and greasy conditions.

## OTHER

**The incumbent is required to operate a NCDOT owned or leased vehicle and must be in possession of a valid state commercial drivers license with hazardous endorsement.**

### **PREFERNCE IN HIRING:**

In accordance with the hiring preference policy of the Northern Cheyenne Tribe, first preference in hiring for this position will be given to qualified enrolled members of the Northern Cheyenne Tribe. (Attachment of Tribal Identification or Enrollment Certification must be provided)